

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
January 19, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on January 19, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Michael Leonard, representing the City of Biloxi  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

**ABSENT:**

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director

**AUDIENCE:**

Mr. Bruce Newton, Digital Engineering  
Mr. Dax Alexander, BMA Engineering  
Mr. Ben Hunter, The Focus Group  
Mr. Bobby Knesal, Utility Partners  
Mr. Derrel Wilson, Utility Partners  
Ms. Cindy Lamb, Pickering Engineering Firm  
Mr. Jon Bierd, Waste Pro  
Mr. Paul Foley, Michael Baker International

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority,  
Supervisor Ladner called the meeting to order. The following proceedings  
were had and done.

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**A. Invocation and Pledge of Allegiance**

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## **Amendment to Agenda**

Mr. Scharr recommended the agenda be amended to add:

### **F. 2 b 3 - HCUA Policy V-II Sale or Delivery of Water to Non-Member Entities**

Mayor McDermott made a motion to amend the agenda, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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## **B. Public Comments**

Supervisor Ladner opened the floor for public comments. There were no public comments.

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## **C. Approval of HCUA Claims Docket dated January 20, 2017**

Mr. Gombos made a motion to approve the January 20, 2017 HCUA Claims Docket, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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#### **D. CDBG – Requests for Cash**

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$14,082.19.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$14,082.19 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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#### **E. Technical Committee Minutes**

Mr. Gombos made a motion to approve the Technical Committee Meeting minutes dated January 11, 2017, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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#### **Old Business**

#### **F. 1 a – The Focus Group Logo Selection and Media Plan**

Mr. Scharr stated he is seeking Board approval for the final selection of the new HCUA logo.

Mayor Hewes made a motion to adopt Logo Option 1A as the new HCUA logo, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Gombos made a motion to approve the Public Outreach and Media Plan with a budget of \$131,250.00, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the logo and the media plan is attached hereto as exhibit "C".

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## **New Business - CDBG**

### **F. 2 a 1 – Consulting Services Agreement Amendment No. 5 – Gouras & Associates**

### **F. 2 a 2 – Consulting Services Agreement Amendment No. 6 – Gouras & Associates**

Mayor Hewes made a motion to amend Gouras & Associates Consulting Services Agreement Amendments No. 5 & 6 to include a phrase that states HCUA's exposure will not exceed \$35,000 on Amendment No.5 and \$7,500 on Amendment No. 6, seconded by Mayor Skellie. A roll call vote resulted in the following votes:



Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Gombos made a motion to approve Consulting Services Agreement Amendment No. 5 and No. 6 – Gouras & Associates with inclusion of the clause to limit exposure to the total of \$42,500, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendments is attached hereto as exhibit "D" and "E".

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### **F. 2 a 3 - S14 Modification No. 9 – Engineering Service Agreement – Knesal Engineering**

Supervisor Middleton made a motion to approve S14 Modification No. 9 – Engineering Services Agreement – Knesal Engineering based on the recommendation of Mr. Newton, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "F".

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### **New Business – Non-CDBG**

**F. 2 b 1 – Long Beach/Pass Christian Headworks Rehabilitation – Change Order No. 2**

Mayor McDermott made a motion to approve the Long Beach/Pass Christian Headworks Rehabilitation – Change Order No. 2, based on the recommendation of Mr. Bryant, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "G".

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**F. 2 b 2 – Biloxi/D'Iberville Water System Improvements – Engineering Services Amendment – Seymour Engineering**

Mr. Gombos made a motion to approve Biloxi/D'Iberville Water System Improvements – Engineering Services Amendment – Seymour Engineering, seconded Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "H".

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**F. 2 b 3 – HCUA Policy V-II Sale or Delivery of Water to Non-Member Entities**

Mr. Simpson stated this policy stipulates HCUA will have ownership of any water meters where HCUA water services are provided.

Mr. Gombos made a motion to approve HCUA Policy V-II Sale or Delivery of Water to Non-Member Entities, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the policy is attached hereto as exhibit "I".

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### **G. Solid Waste Report**

Mr. Lane provided the Board with the December complaint log received from Waste Pro, log of complaints received at HCUA, and the recycle tonnage reports.

Mr. Scharr stated the second draft of the solid waste RFP has been distributed for additional consideration.

A copy of the solid waste report is attached hereto as exhibit "J".

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### **H. Executive Director's Report**

Mr. Scharr reported on several matters.

Mr. Scharr advised that he has a follow up meeting scheduled with Tim Herman and Jon Bied, of Waste Pro, for January 23, 2017.

Mr. Scharr advised he met with State Representative Scott Delano last week. Rep. Delano has presented legislation that would allow liens to be placed on state income tax refunds for delinquent bills. He stated he would obtain the legislation and present it to the Board for review.

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### **I. Executive Session**


There was no need for Executive Session.

**K. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority

  
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