

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
December 15, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on December 15, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Malcolm Jones, representing the City of Pass Christian
Mayor Billy Skellie, City of Long Beach, Director
Mayor Andrew "Fofu" Gilich, City of Biloxi, Director
Mr. Kris Riemann, representing the City of Gulfport
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Al Gombos, representing the City of D'Iberville
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor Billy Hewes, City of Gulfport, Director

AUDIENCE:

Mr. Bruce Newton, Digital Engineering
Mr. Ben Hunter, The Focus Group
Mr. Bobby Knesal, Utility Partners
Mr. Derrel Wilson, Utility Partners
Mr. Andy Phelan, Pickering Engineering Firm
Ms. Jenna Bennett, Team Waste
Mr. Paul Foley, Michael Baker International

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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A. Invocation and Pledge of Allegiance

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Amendment to Agenda

Mr. Scharr recommended the agenda be amended to add items:

F. 1 a. The Focus Group Presentation

F. 2 b 6 Consulting Agreements

- a. Seren Ainsworth
- b. Michael VanCourt

F. 2 b 7 North D'iberville Interceptor – Claim Against Contractor

Mayor Skellie made a motion to amend the agenda, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Public Comments

Supervisor Ladner opened the floor for public comments.

Mr. Scharr introduced Ms. Julie Christian, as the new Chief Financial Officer.

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C. Approval of HCUA Claims Docket dated December 16, 2016

Mr. Gombos made a motion to approve the December 16, 2016 HCUA Claims Docket, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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D. CDBG – Requests for Cash

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$38,967.82.

Mayor Skellie made a motion to approve the Request for Cash in the amount of \$38,967.82 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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E. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee Meeting minutes dated November 30, 2016, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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Old Business

F. 1 a – The Focus Group Presentation

Mr. Ben Hunter presented the Board with a preliminary Public Outreach & Education media plan for consideration. The media plan will encompass press releases/earned media, event planning, and paid media.

No action required. A copy of the presentation summary is attached hereto as exhibit "C".

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New Business - CDBG

F. 2 a 1 – S18 Change Order No. 7 – Rockdale Pipeline, Inc.

The change order represents an increase of 62 days to the contract time.

Mayor Skellie made a motion to approve S18 Change Order No. 7 – Rockdale Pipeline, Inc. based on the recommendation of Mr. Newton, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "D".

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Mayor Gilich exited the meeting.

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F. 2 a 2 – S18 Substantial Completion – Rockdale Pipeline, Inc.

Mr. Newton stated the substantial completion has been established for December 5, 2106.

Mr. Jones made a motion to accept S18 Substantial Completion – Rockdale Pipeline, Inc. based on the recommendation of Mr. Newton, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	absent
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the certificate is attached hereto as exhibit "E".

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Mayor Gilich returned to the meeting.

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New Business – Non-CDBG

F. 2 b 1 – Long Beach/Pass Christian Headworks Rehabilitation – Change Order No. 1

Mayor Skellie made a motion to approve the Long Beach/Pass Christian Headworks Rehabilitation – Change Order No. 1, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "F".

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F. 2 b 2 – Pineville CIAP Project Amendment 5 Phase 2 – Payment Application No. 4 – J. Levens Builders

Mr. Jones made a motion to approve the Pineville CIAP Project Amendment 5 Phase 2 – Payment Application No. 4 – J. Levens Builders, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "G".

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F. 2 b 3 – Pineville CIAP Project – Payment Application No. 8 – Saunders Construction

Mr. Riemann made a motion to approve the Pineville CIAP Project – Payment Application No. 8 – Saunders Construction, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "H".

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F. 2 b 4 – Pineville CIAP Project – Payment Application No. 5 – Walker Construction

Mr. Jones made a motion to approve Pineville CIAP Project – Payment Application No. 5 – Walker Construction, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "I".

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F. 2 b 5 – Pineville CIAP Project Amendment 5 Phase 2 – Summary Change Order – J. Levens Builders

Mayor Skellie made a motion to approve Pineville CIAP Project Amendment 5 Phase 2 – Summary Change Order – J. Levens Builders, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "J".

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F. 2 b 6 a – Consulting Agreement – Seren Ainsworth

Mr. Gombos made a motion to approve the Consulting Agreement for Seren Ainsworth regarding the Solid Waste Collection RFP, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the agreement is attached hereto as exhibit "K".

F. 2 b 6 b – Consulting Agreement – Michael VanCourt

Mr. Gombos made a motion to approve the Consulting Agreement for Michael VanCourt regarding the FY 2016 Fiscal Audit, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the agreement is attached hereto as exhibit "L".

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F. 2 b 7 – North D'Iberville Interceptor – Claims against Contractor

Mr. Simpson requested Board authorization to file a claim against the contractor, W. C. Fore for improper performance and to reject defective work.

The request is related to the contractor building portions of the pump station outside of the HCUA easement.

Mr. Gombos made a motion to authorize legal action to file a claim against W. C. Fore for improper performance and to reject defective work, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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G. Solid Waste Report

Mr. Lane provided the Board with the November log of complaints received at HCUA and a list of Christmas tree drop-off sites.

There will be no changes to Waste Pro's service during the Christmas holidays.

Mr. Scharr stated the second draft of the solid waste RFP has been distributed for additional consideration.

A copy of the solid waste report is attached hereto as exhibit "M".

H. Executive Director's Report

Mr. Scharr reported on several matters.

He stated he anticipates have the RFP for Solid Waste Collection finalized by the January 19, 2017 Board meeting.

HCUA will hold a public hearing on January 9, 2017 as an application requirement for the State Revolving Loan Fund.

Mr. Scharr provided the Board with the 2017 calendar dates for board meetings, technical committee meetings, and holidays.

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I. Executive Session

There was no need for Executive Session.

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K. Adjourn - At this time Mr. Jones made a motion to adjourn, seconded Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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