

HARRISON COUNTY UTILITY AUTHORITY

July 16, 2015

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on July 16, 2015 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mr. Danny Boudreaux, representing Harrison County (1)
Mr. Wayne Miller, representing the City of Gulfport
Mr. Dan Gaillet, representing the City of Biloxi
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Skellie, City of Long Beach, Director
Mayor Chipper McDermott, City of Pass Christian, Director
Supervisor Joe Meadows, Harrison County (2), Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. John Wilson, O&M Manager, HCUA
Ms. Merri Ann Testa, Procurement Specialist, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. Bart Clover, Wastewater Coordinator, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA
Mr. Reed Bryant, Staff Engineer, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire

ABSENT:

Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Billy Hewes, City of Gulfport, Director
Mayor Andrew Gilich, City of Biloxi, Director

AUDIENCE:

Mr. Bruce Newton, P.E., Digital Engineering
Mr. Dax Alexander, Brown, Mitchell & Alexander
Mr. Jason Overstreet, A. Garner Russell
Ms. Cindy Lamb, Pickering Firm, Inc.
Ms. Lisa Verhovshek, Paralegal, Wise Carter
Mr. Derrel Wilson, Utility Partners
Mr. Sam Williams, Waste Management

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mr. Gaillet called the meeting to order. The following proceedings were had and done.

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A. Public Comments – Mr. Gaillet called for public comments. There were no public comments.

Mr. Simpson requested a Settlement Resolution be added to the Agenda as item E.2a3.

Mr. Scharr requested two items be added to the Agenda; HARCUA-02 Budget Modification #59 as E.2a2 and Saucier Utility District Discussion as E.2b2.

Mayor McDermott made a motion to amend the Agenda and add the above items, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Approval of HCUA Claims Docket dated July 17, 2015

Mr. Gombos made a motion to approve the July 17, 2015 HCUA Claims Docket, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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C. CDBG - Requests for Cash

On behalf of Gouras & Associates - CDBG Grant Administrator, Mr. Newton of Digital Engineering recommended the approval of the Requests for Cash in the amount of \$427,861.91.

Mayor McDermott made a motion to approve the Requests for Cash in the amount of \$427,861.91, based on the recommendation of the Grant Administrator and Digital Engineering, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the RFC summary is attached hereto as exhibit "C".

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D. Technical Committee Meeting Minutes

Mayor McDermott made a motion to accept the Technical Committee Minutes, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the TCM Minutes attached hereto as exhibit "D".

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E. 2a1 – Revision No. 1 (Summary) to Work Order #1 – S15-Term Bid 2008-08 (\$4,362.82)

Mr. Newton of Digital Engineering said that at the last meeting the Board was asked to change the amount of the Summary Work Order Revision #1 which

after reviewing it was realized that it was the incorrect amount. Mr. Newton stated the Summary Change Order for Work Order #1 has been revised to reflect the correct dollar amount of \$651,436.97 for the "Original Work Order Amount" and in turn a correct amount of \$670,799.79 for the "Proposed Revised Work Order Amount" on the form. All other amounts on the form, including the change order of \$4,362.82 is the correct amount and should be approved by the Board.

Mayor Skellie made a motion to approve the Revision #1 to Work Order #1 for the S15Term Bid 2008-08 based on the recommendation of Mr. Newton, seconded by Mr. Boudreaux. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Revision is attached hereto as exhibit "E".

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E. 2 a 2 - HARCUA-02 Budget Modification # 59

On behalf of Gouras & Associates - CDBG Grant Administrator, Mr. Scharr recommended approval of HARCUA-02 Budget Modification #59 based on the recommendation of the Grant Administrator. The budget modification represents no change in the grant amount. This budget modification is necessary to move funds to cover the cost of the copier used for CDBG paperwork, facilitate project closeouts and to cover the cost of a KCS permit.

Mayor McDermott made a motion to approve HARCUA-02 Budget Modification #59, based on the recommendation of Digital Engineering and the Grant Administrator, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Budget Modification is attached hereto as exhibit "F".

E.2 a 3 – Resolution for Settlement – W13

Mr. Simpson reported that all parcels have been acquired for this project and they are trying to wrap up several pending lawsuits. This lawsuit involves Mike and Marsha Brown in Pass Christian. He added the court appointed appraisal amount for this easement is \$3,000.00; an attorney for the Browns stated they would accept \$6,000.00 for this parcel. Mr. Simpson recommended paying the \$6,000.00 as this would be the quickest and cheapest way to reach a settlement.

Supervisor Meadows made a motion to accept the following Resolution, based on the recommendation by Legal Counsel, seconded by Mayor McDermott:

RESOLUTION FOR SETTLEMENT

RESOLUTION AUTHORIZING WISE CARTER CHILD & CARAWAY, P.A. TO COMPLETE AN ADMINISTRATOR SETTLEMENT IN LIEU OF A JURY TRIAL REGARDING MICHAEL AND MARSHA BROWN, PARCEL NUMBERS: 0512I-01-012.000, 0512I-01-013.000, AND 0512I-01-014.000

WESTERN HARRISON COUNTY REGIONAL WATER SUPPLY PROJECT (W13)

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Resolution is attached hereto as exhibit "G".

Mayor McDermott asked about the users for this water system.

Mr. Bruce Newton of Digital Engineering said they built a hydraulic model that actually reflects W15, W13, W12 all tied together as one system. He added that they will be able to provide data in the near future to discuss specifically what will be available and how it might be enhanced if necessary.

Mr. Scharr said they were looking at ways to provide water and higher pressure.

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E. 2 b 1 – Water System – Emergency Response Plan Adoption

Mr. Wilson said this Emergency Response Plan is an S.O.P. of the procedure to follow in case of an emergency and is required by the Health Department for all water systems.

Mr. Gombos made a motion to adopt the Water System Emergency Response Plan, seconded by Supervisor Meadows. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Emergency Response Plan is attached hereto as exhibit "H".

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E. 2 b 2 –Saucier Utility District – Discussion

Mr. Scharr said the Saucier Utility District is a community owned rural water association. Mr. Scharr and Mr. Simpson requested Board authorization to look into possibly providing a service to their customers. Mr. Scharr handed out a map showing the location of customers of the Saucier Utility District which is close to the W11 water system. He said there could possibly be an opportunity to add 600 customers to the HCUA water system.

Mayor Skellie said he felt it would not hurt to explore this, but he does not want the HCUA to take over faulty water lines.

Mr. Gombos made a motion to authorize the Executive Director and Legal Counsel to explore, report and take no action regarding providing service to the Saucier Utility District's customers, seconded by Supervisor Meadows. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Map is attached hereto as exhibit "I".

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F. Executive Director's Report

Mr. Scharr stated that he had no additional report at this time.

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G. Executive Session

Mr. Gaillet requested that the Board enter into Closed Session to determine the need for an Executive Session.

Mayor McDermott made a motion to go into closed session.

Mr. Simpson stated that he wanted to update the Board on the former Grant Administrator litigation which needed to be discussed in Executive Session.

Mayor McDermott made a motion to enter into Executive Session to discuss litigation matters, seconded by Mr. Gombos. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

Mayor McDermott made a motion to exit the Executive Session and return to normal Open Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

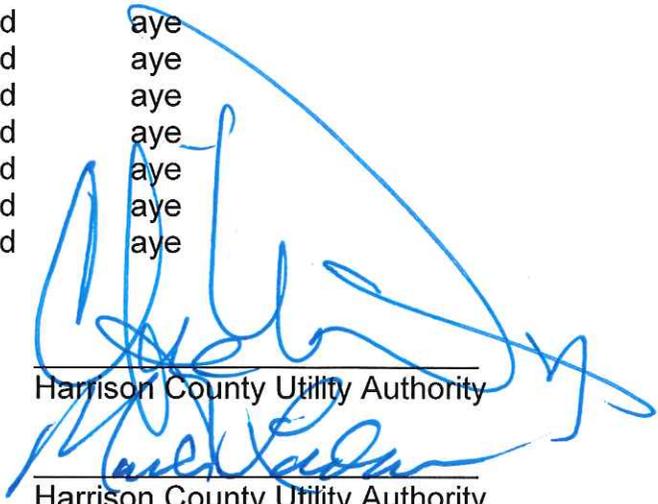
There was no action taken during Executive Session.

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I. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.



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REVISED

HARRISON COUNTY UTILITY AUTHORITY

10271 Express Drive

Gulfport, MS 39503

Thursday, July 16, 2015

9:00 A.M.

Agenda

- A. **Public Comments**
- B. **Approval of HCUA Claims Docket dated July 17, 2015**
- C. **CDBG – Requests for Cash**
- D. **Technical Committee Minutes**
- E. **Action Items:**
 - 1. **Old Business:**
 - a. **None**
 - 2. **New Business:**
 - a. **CDBG**
 - 1. **Revision No. 1(Summary) to Work Order No. 1 S15-Term Bid 2008-08 (\$4,362.82)**
 - 2. **HARCUA-02 Budget Modification No. 59 – No Increase/No Decrease**
 - 3. **Resolution for Settlement – W13**
 - b. **Non- CDBG**
 - 1. **Water System – Emergency Response Plan Adoption**
 - 2. **Saucier Utility District - Discussion**
- F. **Executive Director’s Report**
- G. **Executive Session:**
 - a. *Litigation*
 - b. *Personnel*