

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
February 16, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on February 16, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Kris Riemann, representing the City of Gulfport
Mayor Billy Skellie, City of Long Beach, Director
Mr. Michael Leonard, representing the City of Biloxi
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Al Gombos, representing the City of D'Iberville
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Mr. John Wilson, O & M Manager, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fof" Gilich, City of Biloxi, Director
Mayor Billy Hewes, City of Gulfport, Director

AUDIENCE:

Mr. Bruce Newton, Digital Engineering
Mr. Dax Alexander, BMA Engineering
Mr. Bill Knesal, Knesal Engineering
Mr. Derrel Wilson, Utility Partners
Ms. Jenna Bennett, Team Waste
Mr. Alan Dupa, Team Waste
Mr. Jon Bierd, Waste Pro

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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A. Invocation and Pledge of Allegiance

B. Public Comments

Supervisor Ladner opened the floor for public comments. There were no public comments.

C. Approval of HCUA Claims Docket dated February 17, 2017

Mr. Gombos made a motion to approve the February 17, 2017 HCUA Claims Docket, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

D. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee Meeting minutes dated February 8, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Old Business - None

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New Business - CDBG

E. 2 a 1 – S18 Change Order No. 8 (Summary) – Rockdale Pipeline, Inc.

Mr. Newton stated the change order represents an increase of \$71,601.68 to the contract amount. This amount includes approximately \$33,000 for replacing the missing pipe.

Mayor McDermott made a motion to approve S18 Change Order No. 8 (Summary) – Rockdale Pipeline, Inc. based on the recommendation of Mr. Newton, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	nay
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "C".

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New Business – Non-CDBG

E. 2 b 1 – Pineville CIAP Sewer Project – Approval of Engineering Services Contract Amendment No. 4 and Invoice No. 16-222 (\$14,566.92)

Mayor McDermott made a motion to approve the Pineville CIAP Sewer Project – Approval of Engineering Services Contract Amendment No. 4 and Invoice No. 16-222 (\$14,566.92), seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "D".

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E. 2 b 2 – Pineville CIAP Sewer Project – Saunders Construction Invoice No. 9 – Request for Release of Retainage (\$10,000)

Mayor Skellie made a motion to approve Pineville CIAP Sewer Project – Saunders Construction Invoice No. 9 – Request for Release of Retainage (\$10,000), seconded Mr. Leonard.

Mr. Scharr asked that Knesal Engineering ensure all clean-up, complaints, and punch-list items are complete. Mr. Scharr stated Knesal Engineering still has not provided HCUA with a list of customer complaints and resolutions.

There was a discussion regarding incomplete work that may not be warranty items.

Mr. Gombos requested Mr. Scharr provide a recommendation letter for each agenda item.

Mr. Leonard made a motion to table Pineville CIAP Sewer Project – Saunders Construction Invoice No. 9 – Request for Release of Retainage (\$10,000), seconded Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item was tabled. A copy of the invoice is attached hereto as exhibit "E".

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E. 2 b 3 – Pineville CIAP Sewer Project Amendment No. 5 – Walker Construction Invoice No. 6 – Request for Release of Retainage (\$5,000)

Mr. Riemann made a motion to table Pineville CIAP Sewer Project Amendment No. 5 – Walker Construction Invoice No. 6 – Request for Release of Retainage (\$5,000), seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item was tabled. A copy of the invoice is attached hereto as exhibit "F".

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E. 2 b 4 – Pineville CIAP Sewer Project Amendment No. 5 – J. Levens Builders Invoice No. 5 – Request for Release of Retainage (\$15,200.95)

Mr. Leonard made a motion to table Pineville CIAP Sewer Project Amendment No. 5 – J. Levens Builders Invoice No. 5 – Request for Release of Retainage (\$15,200.95), seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item was tabled. A copy of the invoice is attached hereto as exhibit "G".

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E. 2 b 5 – Bond Refinancing – Reserve Summary Allocation

Mr. Scharr provided the Board with a summary of the funds released, under the recent bond refinance. Funds were released from three sources: O & M reserves, rate stabilization funds, and reduction in semi-annual bond payments. Mr. Scharr recommended HCUA maintain some sort of O & M Reserve. He stated HCUA staff is also researching business interruption insurance coverage, as an alternative.

Final determination on how to fund the O & M reserves will be considered after the final audit report and the over/under numbers are presented. Mr. Scharr will also discuss with individual member agencies for their preference on funding.

No action required.

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F. Solid Waste Report

Mr. Lane provided the Board with the complaint log received at HCUA.

A copy of the solid waste report is attached hereto as exhibit "H".

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G. Executive Director's Report

There was no Executive Director's Report.

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H. Executive Session

Mayor McDermott made a motion to enter into closed session to determine the need for Executive Session.

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Simpson stated the need to discuss potential litigation in Executive Session.

Mayor McDermott made a motion to enter Executive Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

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Mayor McDermott made a motion to exit Executive Session and return to Open Session, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken in Executive Session.

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Mr. Simpson advised the Board that Wise Carter would be increasing their rates, effective March 1, 2017. The rate for lawyers will go from \$125.00/hour to \$150.00/hour.

Amendment to Agenda

Mr. Gombos made a motion to amend the agenda to consider the Wise Carter rate increase, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Motion to Approve the Wise Carter Rate Increase

Mr. Gombos made a motion to approve the Wise Carter rate increase, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Scharr advised a Special Board Meeting will be held next Thursday, February 23, 2017 for the purpose of considering CDBG close out documents.

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I. Adjourn - At this time Mayor Skellie made a motion to adjourn, seconded Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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