

HARRISON COUNTY UTILITY AUTHORITY  
SPECIAL BOARD MEETING  
February 23, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on February 23, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

**ABSENT:**

**AUDIENCE:**

Mr. Bruce Newton, Digital Engineering  
Mr. Bill Knesal, Knesal Engineering  
Mr. Seren Ainsworth, HCUA Consultant  
Mr. Jon Bierd, Waste Pro  
Mr. Ben Hunter, The Focus Group  
Ms. Jenna Bennett, Team Waste

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority,  
Supervisor Ladner called the meeting to order. The following proceedings  
were had and done.

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**A. Invocation and Pledge of Allegiance**  
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## **B. Public Comments**

Supervisor Ladner opened the floor for public comments. There were no public comments.

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## **Old Business**

### **C. 1 a – None**

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## **New Business**

### **C. 2 a 1 – Memorandum of Understanding for CDBG Project Close Out**

Mr. Simpson advised the memorandum states HCUA will close out the CDBG projects as of February 22, 2017 and submit paperwork according to these deadlines. HCUA will be responsible for the costs of any construction activities that are incurred after February 22, 2017.

Mr. Newton estimated the maximum exposure for ineligible costs to be approximately \$120,000.

Mayor Skellie made a motion to approve the Memorandum of Understanding for CDBG Project Close Out, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "B".

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### **C. 2 a 2 - S14 Engineering Services Agreement – Modification No. 10 – Knesal Engineering**

Mayor Skellie made a motion to approve S14 Engineering Services Agreement – Modification No. 10 – Knesal Engineering, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "C".

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### **C. 2 a 3 – Requests for Cash**

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$476,482.90.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$476,482.90 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "D".

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### **C. 2 a 4 – HARCUA-02 Budget Modification No. 74**

Mr. Newton stated the budget modification is a decrease of \$152,853.01.

Mayor Skellie made a motion to approve HARCUA-02 Budget Modification No. 74, based on the recommendation of Mr. Newton, seconded by Mayor Gilich. A roll call vote resulted in the following votes:



Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "E".

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### **C. 2 b 1 – MDEQ Waste Tire Grant Application**

Mayor McDermott made a motion to approve the MDEQ Waste Tire Grant Application, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the application is attached hereto as exhibit "F".

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### **C. 2 b 2 – Approval to Advertise – Request for Proposals for Solid Waste Collection**

Mr. Scharr stated a significant discussion occurred during yesterday's technical committee meeting, regarding how HCUA will define what is considered a contractual unit. He requested the member agencies input to develop a consensus on how the service units will be defined.

There was a discussion regarding the classification of multi-unit residences and how garbage carts should be distributed to those residences.

Mr. Scharr recommended using the current definition of a contractual unit.

Mr. Scharr stated he will also consider having the initial year of the contract based on current information and having the RFP require new data for subsequent years.

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The definition of the fundamental contractual unit will remain the same.

Mr. Scharr will incorporate the changes discussed and present to the Board.

No action required.

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**C. 2 b 3 – Solid Waste – Waste Pro Update**

Mr. Scharr stated he had nothing to report at this time.

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**D. Executive Director's Report**

There was no Executive Director's Report.

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**E. Executive Session**

Mayor McDermott made a motion to enter into closed session to determine the need for Executive Session, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Closed Session.

Mr. Simpson stated the need to discuss a litigation in Executive Session.

Mayor McDermott made a motion to enter Executive Session, seconded by Mayor Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

**Mayor Gilich exited the meeting.**

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Mayor McDermott made a motion to exit Executive Session and return to Open Session, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	absent
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken in Executive Session.

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**Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	absent
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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