

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
May 4, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on May 4, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Billy Hewes, City of Gulfport, Director
Mr. Mike Leonard, representing the City of Biloxi
Mayor Billy Skellie, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Malcolm Jones, representing the City of Pass Christian
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mayor Chipper McDermott, City of Pass Christian, Director

AUDIENCE:

Supervisor Connie Rockco, Harrison County Board of Supervisors
Mr. Danny Boudreaux, Harrison County
Mr. Jody Spires, Harrison County
Mr. Bobby Knesal, Utility Partners
Mr. Derrel Wilson, Utility Partners
Ms. Cindy Lamb, Pickering Engineering
Mr. George Bass, Mayor-Elect, City of Long Beach
Ms. Pamela Ducas, Waste Management
Ms. Jenna Bennett, Team Waste
Ms. Leigh Armstrong, Team Waste
Mr. Andrew Densing, Team Waste
Mr. Wally Carter, Team Waste
Mr. Paul Foley, Michael Baker International

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Supervisor Ladner opened the floor for public comments. There were no public comments.

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C. Approval of Board Meeting Minutes dated April 6, 2017

Mr. Gombos made a motion to approve the Board Meeting Minutes dated April 6 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----------|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | abstained |

The motion passed.

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D. Approval of Board Meeting Minutes dated April 20, 2017

Mr. Gombos made a motion to approve the Board Meeting Minutes dated April 20, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |

Pass Christian voted aye

The motion passed.

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E. Approval of HCUA Claims Docket dated May 5, 2017

Mr. Gombos made a motion to approve the HCUA Claims Docket dated May 5, 2017, seconded by Mr. Jones. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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F. Acceptance of Technical Committee Minutes dated April 19, 2017

Mr. Gombos made a motion to accept the Technical Committee Meeting Minutes dated April 19, 2017, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed.

G. Acceptance of Technical Committee Minutes dated April 26, 2017

Mr. Gombos made a motion to accept the Technical Committee Meeting Minutes dated April 26, 2017, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed.

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H. a — Financial Reports – Non-CDBG

Ms. Christian provided a brief overview of the current budget status.

There was a discussion regarding the low interest yields on investments. Ms. Christian advised that the funds are invested in overnight money markets, to keep funds available for payables.

Ms. Christian will provide an update to the financial report to show which funds are restricted at the May 18, 2017 Board Meeting.

Mr. Gombos made a motion to accept the Financial Report dated May 4, 2017, seconded by Mr. Jones. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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At this time, Supervisor Ladner recognized Mayor-Elect George Bass for City of Long Beach.

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Old Business

I. 1 a – None

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New Business - CDBG

I. 2 a 1 – None

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New Business – Non-CDBG

I. 2 b 1 – Utility Partners Benchmarks – CY 2017

Mayor Skellie made a motion to accept the Utility Partners Benchmarks for CY 2017, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed. A copy of the benchmarks is attached hereto as exhibit "D".

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I. 2 b 2 - Authorization to Negotiate Agreement with Palmer Creek Utilities for Providing Water Services to Proposed Development

Mr. Scharr proposed that the water facilities be turned over to HCUA upon construction and acceptance by the Board of Health. Palmer Creek Utilities

will provide the water and operate the system. HCUA will have no costs associated with operating the system.

Mr. Scharr requested the Board authorize Mr. Simpson to prepare the necessary contract to be presented at the next board meeting.

There was discussion on whether the Board of Health will require the installation of a redundant water source.

Mr. Leonard made a motion to authorize the investigation and negotiation for an agreement with Palmer Creek Utilities, seconded by Mr. Jones.

Mayor Hewes made a substitute motion to authorize further investigation of the proposed water system, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed. A copy of the memorandum is attached hereto as exhibit "E".

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I. 2 b 3 – Solid Waste RFP Update

Mr. Scharr advised sixteen request for proposal packages have been distributed. HCUA held a pre-bid conference on April 21, 2017.

Mr. Scharr has recommended extending the bid opening date from May 12, 2017 to May 24, 2017 at 10:00 AM, to ensure that there is adequate time to respond to proposers questions.

Mr. Scharr also recommended incorporating three changes into the RFP:

- Roll-offs and dumpsters will be specifically included into the RFP
- Allow the opportunity for used equipment, not to exceed ten years in age
- Provide responses to questions submitted by proposers.

Mr. Gombos made a motion to approve the extension for the bid opening to May 24, 2017 and the proposed changes to the RFP, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

| | | |
|----------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |

| | | |
|---------------------|-------|-----|
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion passed.

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J. Executive Director's Report

No Executive Director's Report.

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K. Executive Session

Mr. Simpson stated there was no need for Executive Session.

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L. Adjourn - At this time Mr. Gombos made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

| | | |
|---------------------|-------|-----|
| Biloxi | voted | aye |
| Gulfport | voted | aye |
| D'Iberville | voted | aye |
| Long Beach | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian | voted | aye |

The motion to adjourn passed.

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Harrison County Utility Authority


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