

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
March 2, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on March 2, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Supervisor Marlin Ladner, Harrison County (1), Director  
Mr. Wayne Miller, representing the City of Gulfport  
Mr. Mike Leonard, representing the City of Biloxi, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

**ABSENT:**

Mayor Billy Hewes, City of Gulfport, Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director

**AUDIENCE:**

Mr. Bobby Knesal, Utility Partners  
Mr. Derrel Wilson, Utility Partners  
Mr. Jon Bierd, Waste Pro  
Ms. Cindy Lamb, Pickering Engineering  
Ms. Pamela Ducas, Waste Management  
Ms. Jenna Bennett, Team Waste  
Mr. Paul Foley, Michael Baker International  
Mr. Charles Curcio, Michael Baker International

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority,  
Supervisor Ladner called the meeting to order. The following proceedings  
were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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## **B. Public Comments**

Supervisor Ladner opened the floor for public comments.

There were no public comments.

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## **C. Approval of Board Meeting Minutes dated February 2, 2017**

Mayor McDermott made a motion to approve the Board Meeting Minutes dated February 2, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

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## **D. Approval of Board Meeting Minutes dated February 16, 2017**

Mayor Skellie made a motion to approve the Board Meeting Minutes dated February 16, 2017, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

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#### **E. Approval of Special Board Meeting Minutes dated February 23, 2017**

Mayor McDermott made a motion to approve the Special Board Meeting Minutes dated February 23, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

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#### **F. Approval of HCUA Claims Docket dated March 3, 2017**

Mayor McDermott made a motion to approve the HCUA Claims Docket dated March 3, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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#### **Amendment to the Agenda**

Mr. Scharr requested the agenda be amended to make the following changes:

- Delete item H. a. – Financial Report – CDBG
- Add agenda item I. 1 a. – Bond Refinancing – Reserve Funds

- Add agenda item I. 2 b 2. – Declaration of Emergency for Repairs to the south D'Iberville Pump Station.

Mayor McDermott made a motion to amend the agenda, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

#### **G. Approval of Technical Committee Minutes dated February 22, 2017**

Mr. Gombos made a motion to approve the Technical Committee Meeting Minutes dated February 22, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

#### **H. a — Financial Reports – Non-CDBG**

Ms. Christian provided a brief overview of the current budget status.

Ms. Christian advised the Board that there will be some changes made to the financial report in the near future.

There was a discussion regarding negotiating the interest rates on deposits. Mr. Scharr advised that Ms. Christian will research this and report back.



No action required.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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## **Old Business**

### **I. 1 a – Bond Refinancing – Reserve Funds**

Mr. Scharr stated he is requesting each member agency advise HCUA, in writing, how to apply the funds from the bond refinancing. Mr. Simpson advised the release of these funds back to the member agencies does not require board action.

#### **Supervisor Middleton entered the meeting.**

Mr. Scharr advised board action will be required to decide whether HCUA will maintain an O & M reserve fund, once the information on the business interruption insurance is obtained.

No action required.

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## **New Business - CDBG**

### **I. 2 a 1 – None**

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## **New Business – Non-CDBG**

### **I. 2 b 1 – Declaration of Emergency for Investigation/Repairs to the Pineville Road Force Main**

On February 27, 2016, HCUA was notified, by the City of Long Beach, of a leak on Pineville Road. The leak is in close proximity to an area of Price Brothers pipe that had previously been repaired. It was necessary to mobilize and act accordingly to make repairs.

Mayor Skellie made a motion to approve the Declaration of Emergency for Investigations/Repairs to the Pineville Road Force Main, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "D".

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### **I. 2 b 2 - Declaration of Emergency for Repairs to the South D'Iberville Pump Station**

Mr. Gombos made a motion to approve the Declaration of Emergency for Repairs to the South D'Iberville Pump Station, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "E".

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### **J. Executive Director's Report**

Mr. Scharr stated he has been in discussion with MDEQ, regarding potential BP funding. He anticipates the timeline for receiving any funding to be near the end of 2017.

HCUA received the draft audit report for FY 2016 on March 1, 2017. Mr. Scharr stated he and Ms. Christian are reviewing it and will have the report distributed to the Board shortly. Mr. Scharr advised the report will need to be accepted by March 31, 2017.

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### **K. Executive Session**

Mayor Skellie made a motion to enter into closed session to determine the need for Executive Session.

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Simpson stated the need to discuss the upcoming settlement conference for the litigation with Crawford & Company.

Mayor Skellie made a motion to enter Executive Session, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

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Mayor McDermott made a motion to exit Executive Session and return to Open Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken in Executive Session.

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**L. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority

  
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