

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
November 2, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on November 2, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Hewes, City of Gulfport, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

AUDIENCE:

Mr. Reed Bryant, Seymour Engineering
Mr. Shawn Wozencraft, Seymour Engineering
Mr. Jason Saucier, BMA Engineering
Mr. Bernie Parker, City of Long Beach
Ms. Cindy Lamb, Pickering Engineering
Ms. Jenna Bennett, Team Waste
Mr. Andrew Densing, Team Waste
Mr. Damon Torricelli, Neel Schaffer
Ms. Colby Cantrell, Pelican Waste
Ms. Brynn Joachim, The Focus Group
Mr. Derrel Wilson, Utility Partners
Mr. Larry Moxley, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor McDermott called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor McDermott opened the floor for public comments. There were no public comments.

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C. Approval of Board Meeting Minutes dated October 19, 2017

Mr. Gombos made a motion to approve the Board Meeting Minutes dated October 19, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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D. Approval of Claims Docket dated November 3, 2017

Mr. Gombos made a motion to approve the Claims Docket dated November 3 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

Old Business

E. 1 a – Waste Pro Cart Removal Update

Mr. Scharr provided the board with an update on Waste Pro efforts for cart collection. Waste Pro is 80 percent complete with collection of their garbage carts. Mr. Simpson received an email from Waste Pro's attorney indicating that 41,000 carts have been removed. Mr. Scharr recommended no additional action be taken at this time.

Other contractor carts will be collected as trash by Pelican Waste. Residents will be asked to place the empty carts upside down at the curb.

Beginning on Monday, November 13, 2017 Team Waste will only service HCUA/Team Waste garbage carts.

A copy of the cart report is attached hereto as exhibit "C".

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New Business

E. 2 a – Ratify Declaration of Emergency for Repairs to Espy Avenue Force Main

Mr. Gombos made a motion to ratify the Declaration of Emergency for Repairs to Espy Avenue Force Main, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "D".

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E. 2 b – Master Planning Agreement – Amendment No. 1 – BMA, Inc.

The amendment is to extend the time period for environmental services. The amendment is for time only.

Mr. Gombos made a motion to approve the Master Planning Agreement – Amendment No. 1 – BMA, Inc. for one year, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "E".

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E. 2 c – Master Planning Agreement – Task Order No. 4 – BMA, Inc.

The task order represents work for environmental services. The task order is on an hourly basis and not to exceed \$11,700.

Mr. Gombos made a motion to approve the Master Planning Agreement – Task Order No. 4 – BMA, Inc. with the requirement that BMA, Inc. agree to maintain the same personnel for the duration of this task order, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the task order is attached hereto as exhibit "F".

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E. 2 d – Master Plan Phase II – Preliminary Scope of Work

Mr. Scharr presented the board with the proposed scope of work for Phase II of the Master Plan.

Mr. Gombos made a motion to approve the Master Plan Phase II – Preliminary Scope of Work with the requirement that the item listed as Task 4 takes top priority, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the proposed scope is attached hereto as exhibit "G".

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E. 2 e – Audit Recommendation for FY 2017

Mr. Scharr recommended AVL be used for the FY 2017 audit because of their familiarity with the CDBG program.

Mr. Gombos made a motion to approve the use of AVL for the FY 2017 Fiscal Audit, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "H".

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F. Executive Director's Report

None.

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G. Executive Session

Mayor Bass made a motion to enter into closed session to determine the need for Executive Session. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Scharr stated the need to discuss a personnel matter.

Mr. Gombos made a motion to enter Executive Session, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

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Mr. Gombos made a motion to exit Executive Session and return to Open Session, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

There was no action taken during Executive Session.

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H. Adjourn - At this time Mayor Bass made a motion to adjourn, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.


Harrison County Utility Authority


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