

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
December 6, 2018

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on December 6, 2018 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Hewes, City of Gulfport, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

AUDIENCE:

Mr. Bernie Parker, City of Long Beach
Ms. Cindy Lamb, Pickering Firm
Mr. David Ball, Overstreet & Associates
Mr. Scott Burge, BMA Engineering
Ms. Jenna Bennett, Waste Management
Ms. Colby Cantrell, Pelican Waste
Mr. Bobby Knesal, Utility Partners
Mr. Derrel Wilson, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance
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B. Public Comments

Mayor Bass opened the floor for public comments. There were no comments.

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C. Approval of the Claims Docket dated December 7, 2018

Mayor Gilich made a motion to approve the Claims Docket dated December 7, 2018, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated November 15, 2018

Mr. Gombos made a motion to approve the Board Meeting Minutes dated November 15, 2018, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

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E. Technical Committee Meeting Minutes dated November 28, 2018

Mr. Gombos made a motion to spread on the minutes the Technical Committee Meeting Minutes dated November 28, 2018, seconded by Supervisor Middleton.

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

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Old Business

F. 1 a – None

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New Business

F. 2 a – Tabulation of Evaluations – Environmental Consulting and Engineering Services

Mr. Scharr recommended the Board interview the top three firms: Neel-Schaffer, Pickering Firm, and Cypress Environmental Services, based on the evaluations of the rating committee.

The Board members wish to review all submittals prior to proceeding with the interview process.

Mayor McDermott made a motion to table the Tabulation of Evaluations - Environmental Consulting Engineering Services until the Board reviews all submittals, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item is tabled.

A copy of the memorandum is attached hereto as exhibit "E".

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F. 2 b – Tabulation of Evaluations – Consulting Engineering Services for SP-12 & SP-13 Projects

Mr. Scharr recommended the Board interview the top two firms: Pickering Firm, and Seymour Engineering, based on the evaluations of the rating committee.

Supervisor Ladner made a motion to table the Tabulation of Evaluations - Consulting Engineering Services for SP-12 and SP-13 Projects until the Board reviews all submittals, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "F".

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F. 2 c – Eagle Point Lagoon Closure – Summary Change Order & Final Pay Application

Mayor Gilich made a motion to approve Eagle Point Lagoon Closure – Summary Change Order & Final Pay Application, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. Copies of the change order and pay application are attached hereto as exhibit "G".

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F. 2 d – Evaluation of HCUA Auditing Services

Mr. Scharr advised that three timely submittals were received in response to the Request for Qualifications. He stated that there was also a late submittal received from Wright, Ward, Hatten & Guel CPA.

Mr. Scharr recommended the late submittal be rejected.

Supervisor Middleton made a motion to reject the late submission by Wright, Ward, Hatten & Guel, CPA, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Scharr made a recommendation to accept AVL for the next three years.

Mayor Hewes recommended that the board adopt a process of changing auditors at least every three years.

Mayor McDermott made a motion to enter into agreement with Alexander, Van Loon CPA for a three-year term with the stipulation that they will be ineligible to bid for the next RFP, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	nay
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

A copy of the memorandum is attached hereto as exhibit "H".

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F. 2 e – MS Deferred Compensation Plan Option

Mayor McDermott made a motion to approve the MS Deferred Compensation

Plan Option, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".

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F. 2 F – Proposed HCUA Salary Adjustments

Mr. Gombos made a motion to approve the Proposed HCUA Salary Adjustments, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "J".

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G. Executive Director's Report

Mr. Scharr advised the solid waste holiday schedule will be distributed and advertised shortly.

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H. Executive Session

Mayor McDermott made a motion to enter closed session to determine the need for Executive Session. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Simpson stated the Board has found it appropriate to go into Executive Session to provide an update on potential litigation related to the S-14 project and a personnel matter.

Mayor McDermott made a motion to enter Executive Session, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

Supervisor Middleton made a motion to exit Executive Session and return to Open Session, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action was taken during Executive Session.

Mr. Gombos made a motion to authorize the Executive Director to extend an offer of employment for the position of Staff Engineer, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian voted aye

The motion passed.

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I. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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