

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
July 19, 2018

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on July 19, 2018 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Mr. Kris Riemann, representing the City of Gulfport
Mr. Danny Boudreaux, representing Harrison County (2)
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Mike Leonard, representing the City of Biloxi
Mr. Russell Nobile, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mayor Billy Hewes, City of Gulfport, Director
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Bernie Parker, City of Long Beach
Ms. Cindy Lamb, Pickering Firm
Mr. Andy Phelan, Pickering Firm
Mr. Damon Torricelli, Neel Schaffer
Mr. Tommy Thibodeaux, Pelican Waste
Mr. Roddie Matherne, Pelican Waste
Mr. Charles Roberts, Pelican Waste
Ms. Jenna Bennett, Waste Management
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor McDermott opened the floor for public comments. There were no public comments.

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C. Election of Officers

Mr. Gombos made a motion to approve the transition of officers of the Harrison County Utility Authority for the term of July 2018 to June 2019 as listed below, seconded by Supervisor Ladner:

Mayor George Bass as President
Mayor Rusty Quave as Vice-President
Mayor Hewes as Secretary

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the List of Officers is attached hereto as exhibit "B".

Mayor Bass presided over the remainder of the meeting.

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D. Approval of the Claims Docket dated July 20, 2018

Mayor McDermott made a motion to approve the Claims Docket dated July 20, 2018, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "C".

E. Approval of Board Meeting Minutes dated July 5, 2018

Mr. Gombos made a motion to approve the Board Meeting Minutes dated July 5, 2018, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

F. Financial Report

Ms. Christian provided the Board with a financial report as of June 30, 2018. No action was required.

A copy of the financial report is attached hereto as exhibit "E".

New Business

G. 1 a – Army Corps of Engineers Funding – Planning Study

Mayor McDermott made a motion to approve the Army Corps of Engineers Funding and authorize the Executive Director to proceed with execution of the agreement, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian voted aye

The motion passed. A copy of the agreement is attached hereto as exhibit "F".

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G. 1 b – Remaining FEMA Forgiveness Funds

Mr. Scharr recommended the Board consider four potential projects for the allocation of the remaining FEMA funds.

Mayor McDermott made a motion to table the allocation of the FEMA Forgiveness Funds, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "G".

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G. 1 c – Remaining Unallocated Bond Funds

Mr. Scharr recommended the remaining unallocated bond funds, totaling \$248,398, be applied to HCUA's O & M Reserve account.

Mayor McDermott proposed using the funds to apply to the Corps of Engineers Planning Study Grant match.

Mayor McDermott made a motion to approve the allocation of the remaining Bond Funds based on debt service, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "H".

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G. 2 d – Keegan Bayou SBR No. 3 Liner

Mr. Leonard made a motion to approve the request to advertise for the Keegan Bayou SBR No. 3 Liner Repairs, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".

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G. 2 e – Request for Proposals – Grinder Pump/Step System Operation and Maintenance

Mr. Scharr presented the Board with the draft RFP for contract operations of the grinder pump systems, a proposal from Utility Partners, and his evaluation.

Mayor McDermott made a motion to table the Request for Proposals – Grinder Pump Operation and Maintenance, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "J".

The Board has requested the higher cost for contract operations be incorporated in the next draft budget to be reviewed at next week's budget workshop.

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G. 2 f – Request to Advertise Church Avenue Repairs

Mr. Leonard made a motion to approve the Request to Advertise Church Avenue Repairs, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "K".

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G. 2 g – Utility Partners – Waiver of Performance Bond

Mayor McDermott made a motion to approve the Utility Partners Request for Waiver of Performance Bond, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the request is attached hereto as exhibit "L".

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G. 2 h – Third Party RPR Services - SOQ Submittals

Mr. Scharr recommended having the Technical Committee serve as the review committee for the SOQ submittals.

Mr. Gombos made a motion to authorize the Technical Committee to review the Statement of Qualifications and make a recommendation to the Board, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "M".

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Old Business

G. 2 a – S-14 Project Update

Mr. Nobile advised that Mr. Simpson has received a response back from the attorneys for Jay Bearden Construction. A meeting has been scheduled for Wednesday, July 25, 2018 at 8:30 AM.

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H. Solid Waste Report

Mr. Scharr advised that HCUA is finalizing the house count numbers. The cities of Biloxi and D'Iberville still have to settle final numbers. He stated HCUA still needs clarification from legal counsel on the service to mobile home parks.

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I. Executive Director's Report

Mr. Scharr stated he met with MDEQ last week, regarding the BP funds. He advised that he is also meeting with the Covington Group this afternoon. BP funding is expected by the end of this year.

Mr. Scharr reminded the board of the budget workshop meeting on Thursday, July 26, 2018 at 9:00 AM to further review the draft budget for fiscal year 2019.

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J. Executive Session

There was no need for executive session.

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K. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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