

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
July 25, 2019

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on July 25, 2019 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor George Bass, City of Long Beach, Director
Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Hewes, City of Gulfport, Director
Supervisor Connie Rockco, Harrison County (2), Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Merri Ann Testa, Procurement Specialist, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Alan Lane, Solid Waste Coordinator

ABSENT:

AUDIENCE:

Mr. Steve Simpson, Wise Carter
Mr. Damon Torricelli, Neel-Schaffer
Mr. Shawn Wozencraft, Michael Baker, Intl.
Ms. Jenna Bass, Waste Management
Mr. Derrel Wilson, Utility Partners
Mr. Tommy Thibodeaux, Pelican Waste

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mr. Gombos called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance
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B. Public Comments

Mr. Gombos opened the floor for public comments. There were no public comments.

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C. Approval of the Claims Docket dated July 26, 2019

Mayor Bass made a motion to approve the Claims Docket dated July 26, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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D. Approval of Special Board Meeting Minutes dated July 9, 2019

Mayor Bass made a motion to approve the Special Board Meeting Minutes dated July 9, 2019, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

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E. Approval of Board Meeting Minutes dated July 11, 2019

Mayor McDermott made a motion to approve the minutes the Board Meeting Minutes dated July 11, 2019, seconded by Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

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F. Financial Report

Mr. Scharr provided the board with a Financial Report for the month of June 2019, as prepared by Ms. Jani Schmit.

Supervisor Rockco made a motion to accept the Financial Report, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "E".

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G. Marketing Report

Mayor McDermott made a motion to accept the Marketing Report, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "F".

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H. Solid Waste Report

Mr. Lane provided the board with a Solid Waste Report for the month of June.

Mayor McDermott made a motion to accept the Solid Waste Report, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "G".

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Old Business

I. 1 a – None.

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New Business

I. 2 a – West Fritz Creek Phase II – Bid Tabulation and Recommendation for Award

Mayor Bass made a motion to approve the West Fritz Creek Phase II – Bid Tabulation and Recommendation for Award to DNA Underground, LLC (\$1,379,607.00), seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "H".

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I. 2 b – Gulf Coast Restoration Fund FY-2020 – Project Recommendation

Mr. Simpson presented the board with four separate resolutions for each project and requested adoption of each resolution separately.

Motion 1

Supervisor Ladner made a motion to adopt the resolution for the Gulf Coast Restoration Fund FY-2020 Project – Long Beach Interceptor, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "I".

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Motion 2

Supervisor Ladner made a motion to adopt the resolution for the Gulf Coast Restoration Fund FY-2020 Project – North Gulfport Tertiary Filters, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "J".

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Motion 3

Mayor Hewes made a motion to adopt the resolution for the Gulf Coast Restoration Fund FY-2020 Project – North Gulfport UV Disinfection, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "K".

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Motion 4

Supervisor Rockco made a motion to adopt the resolution for the Gulf Coast Restoration Fund FY-2020 Project – Debuys Pump Station Flow Diversion, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "L".

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I. 2 c – Integrated Accounting Software Recommendations

Ms. Jani Schmit reported that she worked with Kim Marmalich, of AVL, to evaluate the roll out of the monthly reports and budget reports to determine how the implementation should be rolled out. Ms. Schmit stated she believes it is possible to implement the conversion by October 1, 2019. This will provide the capability to generate reports from the system.

Supervisor Rockco made a motion to adopt the resolution for the Integrated Accounting Software Recommendations, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "M".

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I. 2 d – O & M Request for Proposals

Mr. Scharr advised that four proposals were received on yesterday. Proposals were received from Clearwater Solutions, Infomark, US Water Services, and Utility Partners. He stated the need to determine who the review committee will be. Mr. Scharr suggested the board members serve as the review committee because of the recent concerns about the board not seeing proposals.

Mr. Scharr stated he would like to have the evaluations completed by next Wednesday, July 31, 2019 and have selection for interviews at the board meeting on August 1, 2019.

Mayor Hewes suggested the board adhere the current process of having the technical committee review proposals because of their expertise. He stated the Board does reserve the right for follow-up on a recommendation of the technical committee when needed.

Mr. Scharr stated he will get the proposals to the technical committee this week. He advised that he has not completed the full tabulation because there are approximately 60 prices in each proposal. Mr. Scharr noted that he has observed that the competition is good and the prices are competitive.

A copy of the memorandum is attached hereto as exhibit "N".

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J. Executive Director's Report

Mr. Scharr advised that he met with MDEQ last week. He anticipates having the sub-agreement for the Price Brothers Project award by next week.

He stated that he will have a draft budget sent out by noon on July 30, 2019.

Mr. Scharr advised that a Financial Officer, Wendell Harris, was hired last week. Mr. Harris turned in his resignation on yesterday. Mr. Scharr advised that the job was re-posted. He stated that he has reached out to an individual that he previously discussed with the board, to temporarily assist with daily operations.

Mr. Scharr stated there were one or two related personnel issues that need to be discussed in Executive Session.

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K. Executive Session

Mr. Simpson advised that he has an update on the S-14 project that he will provide in Executive Session.

Mr. Simpson advised the board that the Public Service Commission is requesting HCUA adopt a resolution approving the Sutter Water Service Agreement.

Supervisor Ladner made a motion to authorize legal counsel to prepare the appropriate resolution for the Sutter Water Agreement, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Supervisor Rockco stated that she received a call from a water service provider looking to sell 3 wells with approximately 500 customers. Mr. Simpson advised further discussion of the potential purchase is appropriate for Executive Session.

Mayor Bass made a motion to enter Executive Session, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

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Mayor Bass made a motion to exit Executive Session and return to Open Session, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken during Executive Session.

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Mr. Scharr announced his retirement effective at the end of 2019. He stated he made the announcement early to allow adequate time for a good transition of leadership.

Mayor Hewes made a motion to accept the retirement of the Executive Director, Donald Scharr, effective on December 31, 2019, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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L. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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