

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
January 7, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on January 7, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Kris Riemann, representing the City of Gulfport
Ms. Christy LeBatard, representing the City of Biloxi
Mayor Billy Skellie, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. Russell Nobile, Wise Carter Attorneys, Esquire
Ms. Merri Ann Testa, Procurement Specialist, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. Bart Clover, Wastewater/IT Coordinator, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA
Mr. Reed Bryant, Staff Engineer, HCUA

ABSENT:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering
Ms. Lisa Verhovshek, Wise Carter
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Mr. Bernie Parker, City of Long Beach
Mr. Billy Ray Allen, City of Biloxi
Mr. Ruppert Jemmott, Waste Pro
Mr. John Biern, Waste Pro
Ms. Cindy Lamb, Pickering Engineering Firm

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Ms. LeBatard called the meeting to order. The following proceedings were had and done.

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Motion to Amend the Agenda

Mr. Scharr requested the agenda be amended to add item G. 2 b 4 – Amended Grant Consulting Agreement – Gouras and Associates.

Mayor McDermott made a motion to amend the agenda as requested by Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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A. Public Comments – Ms. LeBatard opened the floor for public comments. There were no public comments.

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B. Approval of Board Meeting Minutes dated December 3, 2015

Mr. Gombos made a motion to approve the Board Meeting minutes dated December 3, 2015, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

C. Approval of Board Meeting Minutes dated December 17, 2015

Mr. Gombos made a motion to approve the Board Meeting minutes dated December 17, 2015, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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D. Approval of Wastewater Claims Docket dated January 8, 2016

Mr. Gombos made a motion to approve the January 8, 2016 Wastewater Claims Docket, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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E. Technical Committee Minutes

Mayor McDermott made a motion to accept the Technical Committee meeting minutes dated December 16, 2015, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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F. a — Financial Reports – Non-CDBG

Mr. VanCourt provided a brief overview of the current budget status. He noted the Henderson Point system is slightly over budget at 33 percent.

F. b – Financial Reports – CDBG

Mr. Newton stated there were no major changes to report. He noted the S12 project is nearing closeout. The CDBG project is still under budget.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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Old Business

G. 1 a – None

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New Business
CDBG

G. 2 a 1 – HARCUA 2008-07 Project S12d Work Order No. 3 – Change in Retainage

Mr. Newton stated the change is a request to reduce the retainage. The project is more than 50 percent complete.

Mayor McDermott made a motion to approve the S12d Work Order No. 3 – Change in Retainage based on the recommendation of Mr. Newton and Mr. Ball, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order request is attached hereto as exhibit "D".

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Non – CDBG

G. 2 b 1 – CIAP Project Pineville No. 2 Amendment No. 5

Mayor McDermott made a motion for discussion of the CIAP Pineville No.2 Amendment No. 5, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Wilson stated this is an amendment to the existing HCUA Pineville CIAP grant to add additional funds for connections in the Biloxi-Woolmarket area.

The city of Biloxi requested funding from DMR to fund the project. DMR agreed to approve funding the Biloxi project by allocating additional funds through the existing Pineville CIAP grant.

There was discussion on whether priority for allocation of the new funds should be given to the existing Pineville projects.

Mr. Riopelle will provide HCUA staff with a list of easements already acquired and an estimated budget for each CIAP Pineville project.

Mr. Scharr will schedule a meeting with Jamie Miller from DMR and Supervisor Ladner to determine if the additional funds can be used to complete work on the current Pineville CIAP projects.

Supervisor Ladner made a motion to table the CIAP Pineville No.2 Amendment No. 5, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	nay
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Gulfport	voted	aye
D'Iberville	voted	abstain
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the request is attached hereto as exhibit "E".

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G. 2 b 2 – MDOT SR601-008 Sewer Relocation Project – Volkert Payment Request No. 26 for \$2,314.01 (contingent upon MDOT approval)

Mayor McDermott made a motion to approve the MDOT SR601-008 Sewer Relocation Project – Volkert Payment Request No. 26 for \$2,314.01 (contingent upon MDOT approval) based on the recommendation of Mr. Bryant, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	Voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment request is attached hereto as exhibit "F".

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G. 2 b 3 – BP Priority Projects

The Gulf Regional Utility Board has requested that each utility authority submit a list of projects for possible funding through with the BP grant. Mr. Scharr presented the Board with a list of projects taken from the Master Plan. He recommended this list be submitted to the regional board in consideration for BP funding.

Mayor Skellie made a motion to approve the submission of the BP Priority Projects list to the Gulf Regional Utility Board, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the project list is attached hereto as exhibit "G".

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G. 2 b 4 – Amended Grant Consulting Agreement – Gouras and Associates

Mr. Scharr stated the Gouras agreement has been amended to include changes requested by MDEQ as requirements for grant eligibility of an additional \$120,000, for grant administrative costs.

Mayor Skellie made a motion to approve the Amended Grant Consulting Agreement – Gouras and Associates, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the letter is attached hereto as exhibit "H".

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H. Executive Director's Report.

There was no Executive Director's report.

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I. Executive Session

Ms. LeBatard asked if there was a need for Executive Session.

Mr. Nobile stated that there was no need for an Executive Session.

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K. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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