

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
February 15, 2018

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on February 15, 2018 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor George Bass, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. Hugh Keating, representing the City of Gulfport  
Mr. Danny Boudreaux, representing Harrison County  
Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

**ABSENT:**

Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mayor Billy Hewes, City of Gulfport, Director

**AUDIENCE:**

Mr. Dax Alexander, BMA Engineering  
Ms. Cindy Lamb, Pickering Engineering  
Mr. Mike Leonard, City of Biloxi  
Mr. Billy Skellie, City of Long Beach  
Mr. Bernie Parker, City of Long Beach  
Mr. Damon Torricelli, Neel Schaffer  
Ms. Colby Cantrell, Pelican Waste  
Mr. Charles Roberts, Pelican Waste  
Mr. Tommy Thibodeaux, Pelican Waste  
Mr. Paul Foley, Michael Baker International  
Mr. Derrel Wilson, Utility Partners  
Mr. Jason Overstreet, A. Garner Russell

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor McDermott called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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**B. Public Comments**

Mayor McDermott opened the floor for public comments. There were no public comments.

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**C. Approval of Claims Docket dated February 16, 2018**

Mayor Bass made a motion to approve the Claims Docket dated February 16, 2018, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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**D. Approval of Board Meeting Minutes dated February 1, 2018**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated February 1, 2018, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

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**E. Technical Committee Minutes dated February 7, 2018**

Mayor Bass made a motion to accept and spread on the minutes the Technical Committee Meeting Minutes dated February 7, 2018, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

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**F. Financial Report**

Ms. Christian provided a summary of the financial report as of January 31, 2018. She advised the Draft Audit Report for FY2017 will be presented in early March 2018.

No action required. A copy of the financial report is attached hereto as exhibit "E".

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**Old Business**

**G. 1 a – Draft Ordinance for Service Disconnection**

Mr. Simpson presented the ordinance and resolution to formally adopt the ordinance. He recommended the Board adopt the ordinance and publish the ordinance in accordance with the same procedures as the member agencies.

Supervisor Ladner made a motion to adopt the Resolution for the Ordinance Providing for the Collection of User Fees from Users of the Authority Water and Wastewater Systems: To Provide the Termination of Utility Services for Non-Payment of User Fees and for Related Purposes, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "F".

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**New Business**

**G. 2 a – Eagle Point Lagoon Closure Project Award – Advanced Construction and Development (\$326,962.00)**

Mayor Gilich made a motion to Award the Contract for the Eagle Point Lagoon Closure Project to Advanced Construction and Development (\$326,962.00), seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the bid tabulation is attached hereto as exhibit "G".

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**G. 2 b – Resolution to Adopt Revised Solid Waste Management Plan**

Mr. Scharr requested the item be tabled. The City of Gulfport has requested further review of Exhibit A.

Supervisor Ladner made a motion to table the Resolution to Adopt the Revised Solid Waste Management Plan, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of resolution is attached hereto as exhibit "H".

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## **H. Solid Waste Report**

Mr. Scharr provided the Board with a report on the first quarter and start-up of the new solid waste services. He stated that there has been less than 200 complaints.

No action taken. A copy of the report is attached hereto as exhibit "I".

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## **I. Executive Director's Report**

Mr. Scharr distributed Solid Waste Cart Lists to each member agency. The list provides cart assignments based by address.

He stated that he anticipates funding for the project to take the Price Brothers pipe offline will be available by the end of the year.

Mr. Scharr advised the Board that HCUA has conducted interviews for the Administrative Assistant position. A candidate has been selected and an offer will be made.

Mr. Scharr advised that a workshop will be scheduled to discuss the process to allocation of future legal costs and settlement funds.

Mr. Scharr noted that he sent out the Recycling Report via email on yesterday.

Supervisor Ladner inquired about the status on connecting the Dogwood Subdivision. Mr. Scharr stated the developer has not turned over the water line due to wastewater related issues. He said he will try to get a specific timeframe for them to turn over the water line.

There was a discussion related to providing services to residents that are in close proximity to our systems, but not in our service area.

There was a discussion on what is needed to get West Harrison High School on-line and begin billing them. Mr. Scharr stated that he would present a recommended sewer rate for the schools at the next board meeting.

There was a discussion related to engineer's ethics rules for not negotiating on price with regards to RFPs.

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## **J. Executive Session**

There was no need for Executive Session.

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**K. Adjourn** - At this time Mayor Bass made a motion to adjourn, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority  
  
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