

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
September 15, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on September 15, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mayor Billy Skellie, City of Long Beach, Director
Ms. Christy LeBatard, representing the City of Biloxi
Mayor Billy Hewes, City of Gulfport, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Al Gombos, representing the City of D'Iberville
Mr. James Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofu" Gilich, City of Biloxi, Director

AUDIENCE:

Mr. Bruce Newton, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering
Mr. Dax Alexander, BMA Engineering
Mr. Bill Knesal, Knesal Engineering
Mr. Kris Riemann, City of Gulfport
Mr. Demery Grubbs, Government Consultants
Mr. Bobby Knesal, Utility Partners
Mr. Derrel Wilson, Utility Partners
Ms. Cindy Lamb, Pickering Engineering Firm
Mr. Chris Anthony, WPSCO/Sutter
Mr. Bernie Parker, City of Long Beach

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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A. Invocation and Pledge of Allegiance

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Request to Amend Agenda

Mr. Scharr requested to amend the agenda to add the AVL Engagement Letter for Water Operations Audit as item E. 2 b 6.

Mayor McDermott made a motion to amend the agenda to add the AVL Engagement Letter for Water Operations Audit as item E. 2 b 6, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Public Comments

Supervisor Ladner opened the floor for public comments. There were none.

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C. Approval of Public Hearing Minutes dated September 7, 2016

Mr. Gombos made a motion to approve the Public Hearing Minutes dated September 7, 2016, seconded by Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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D. Approval of HCUA Claims Docket dated September 16, 2016

Mayor McDermott made a motion to approve the September 16, 2016 HCUA Claims Docket, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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Old Business

E. 1 a – Bond Refinancing Update

Mr. Grubbs addressed the Board to provide an update on the status of the bond refinancing process. He stated that a term sheet is currently being finalized. Mr. Grubbs stated that an application will be submitted to the Mississippi Development Bank next week. He anticipates having a good indication of whether the application will be approved by September 30, 2016. Mr. Grubbs will address the Board at the October 6, 2016 Board Meeting to provide final numbers.

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New Business

CDBG

E. 2 a 1 – Requests for Cash Summary # 1

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$140,780.13.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$140,780.13 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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E. 2 a 2 – Grant Consulting Services Agreement – Amendment No. 4 – Gouras & Associates

Mr. Gombos requested the Amendment be corrected to reflect the S22 project as the D'Iberville Wastewater Transmission System, not the Biloxi Broadwater project.

Mr. Gombos made a motion to approve the corrected Grant Consulting Services Agreement – Amendment No. 4 – Gouras & Associates, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "D".

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E. 2 a 3 – HARCUA-02 Budget Modification No. 68

Mr. Newton stated the budget modification represents time extensions and an overall de-obligation of funds in the amount \$1,702,515.31.

Mayor McDermott made a motion to approve HARCUA-02 Budget Modification No. 68 based on the recommendation of Mr. Scharr, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "E".

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E. 2 a 4 - Requests for Cash Summary # 2

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$9,996.64.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$9,996.64 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "F".

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New Business Non-CDBG

E. 2 b 1 – Chlorine and Sulfur Dioxide Chemical Contract Award – Allied Universal

Mayor Skellie made a motion to approve the Chlorine and Sulfur Dioxide Chemical Contract Award – Allied Universal based on the recommendation of Mr. Wilson, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "G".

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F. 2 b 2 – Old Highway 67 Pump Station Project - Construction Contract Award – W. G. Construction

Mr. Gombos made a motion to approve Old Highway 67 Pump Station Project - Construction Contract Award – W. G. Construction, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the bid recommendation is hereto as exhibit "H".

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F. 2 b 3 – Pineville CIAP Project – Construction Invoice No. 3 – Walker Construction

Mayor Skellie made a motion to approve Pineville CIAP Project – Construction Invoice No. 3 – Walker Construction, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the invoice is attached hereto as exhibit "I".

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F. 2 b 4 – Fiscal Year 2017 Connection Policy

Mr. Scharr stated there were two minor revisions made to the previously distributed Connection Policy.

Mr. Gombos made a motion to approve the revised Fiscal Year 2017 Connection Policy, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the connection policy is attached hereto as exhibit "J".

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F. 2 b 5 – Adoption of Fiscal Year 2017 Budget

Mr. Gombos made a motion to adopt the Fiscal Year 2017 Budget, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the final budget is attached hereto as exhibit "K".

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F. 2 b 6 – AVL Engagement Letter for Water Operations Audit

Mr. Scharr presented the Board with the Engagement Letter to hire AVL to conduct a third-party audit of the water operations. He stated the cost is an hourly rate – not to exceed \$15,000.00. The report is expected to be presented to the Board by the October 15, 2016 Board meeting.

Mr. Gombos made a motion to authorize Mr. Scharr to execute the AVL Engagement Letter and proceed with the water operations audit, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'lberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the letter is attached hereto as exhibit "L".

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G. Solid Waste Report

Mr. Ainsworth provided the Board with a log of Waste Pro complaints received by HCUA. The Board was also provided with a report of the Waste Tire Disposal totals.

A copy of the solid waste report is attached hereto as exhibit "M".

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H. Executive Director's Report

Mr. Scharr stated he recently participated in a conference call with Mark Wyatt and Ray Eaton, from MDEQ, regarding obtaining Restore Act funds. He stated HCUA is working on packaging a project valued at approximately \$2 million. MDEQ has indicated that there will be administrative costs assessed to that amount. Mr. Scharr believes the actual amount HCUA may receive will be approximately, \$1.85 million for the project. The funds will be used for additional flows to the Menge Avenue and Red Creek stations.

Mr. Scharr advised the Board that HCUA submitted a preliminary Facilities Plan this week to MDEQ for the SRF funding.

Mr. Scharr will also be travelling to Washington, D.C. in two weeks, for possible grant funding opportunities.

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I. Executive Session

Mayor Skellie made a motion to enter into closed session to determine the need for Executive Session. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Closed Session.

Supervisor Ladner asked if there was a need for Executive Session.

Mr. Scharr stated there was need for Executive Session to discuss a personnel matter.

Mayor McDermott made a motion to enter Executive Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

Mayor McDermott made a motion to exit Executive Session, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

There was no action taken during Executive Session.

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J. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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